

Klamath Community Services District  
219 Salmon Ave, Klamath CA 95548

Regular Board Meeting

MINUTES

21<sup>st</sup> June 2023 @ 6:03 PM

Meeting called to order at 6:03 PM by Margaret Caldwell President

ROLL CALL:

President, Margaret Caldwell	6:03	Present
President Pro-Tem, Laurette Taylor	6:03	Present
Secretary/Clerk, Veronica Downs	6:03	Present
Director, David Gensaw		Absent
Director, Carol Nova	6:03	Present

RECOGNITION OF STAFF:

Fiscal Department	BOD/Tenice Barnett	Present
Field Operations	BOD/Paul/Rob	Present

RECOGNITION OF GUEST/PUBLIC COMMENT:

Vicky Bates dropped off letter to each board member did not wait for a response or for KCSO to ask any questions. Not on the Agenda, so did not take time to discuss, will be in next board packed. This letter was from Fern Bates.

Motion: Laurette Taylor

Second: Carol Nova

To approve 21<sup>st</sup> June 2023 Regular Board Meeting Agenda.

President, Margaret Caldwell Yes  
President Pro Tem, Laurette Taylor Yes  
Secretary/Clerk, Veronica Downs Yes  
Director, Carol Nova Yes

MOTION CARRIES: 4Yes

Motion: Laurette Taylor Second: Carol Nova

To approve 17<sup>th</sup> May 2023 Regular Board Meeting Minutes.

President, Margaret Caldwell Yes  
President Pro Tem, Laurette Taylor Yes  
Secretary/Clerk, Veronica Downs Yes  
Director, Carol Nova Yes

MOTION CARRIES: 4Yes

SECRETARY REPORT

None

Motion: Laurette Taylor Second: Carol Nova

To approve invoice #170537 \$140.00 North Coast Labs (Nitrate/Nitrite)

President, Margaret Caldwell Yes  
President Pro-Tem, Laurette Taylor Yes  
Secretary/Clerk, Veronica Downs Yes  
Director, Carol Nova Yes

MOTION CARRIES: 4Yes

Motion: Laurette Taylor

Second: Veronica Downs

To ratify invoice #1076203 \$623.40 Mission Communication (WWTP)

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 4Yes

Motion: Veronica Downs

Second: Laurette Taylor

To approve invoice #198413 \$140.98 Curry Equipment (svc mower/trimmer lubed).

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 4Yes

Motion: Veronica Downs

Second: Laurette Taylor

To approve invoice #13571 \$152.00 Stover Engineering (Mile Markers/Cal Trans).

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 4Yes

Motion: Laurette Taylor Second: Carol Nova

To approve the Fiscal Departments Report for May 2023

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 4Yes

Motion: Veronica Downs Second: Carol Nova

To approve KCSD budget 23/24

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 4Yes

\*\*The board members agreed, to move 10 thousand (10,000.00) from KCSD checking account to KCSD liquid assets.

Motion: Laurette Taylor Second: Veronica Downs

To approve the Annual Banking and Investment Policy for 23/24 with correction.

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 4Yes

Motion: Laurette Taylor    Second: Veronica Downs

To approve routine monthly bills, Payee List for 23/24.

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 4Yes

Motion: Laurette Taylor    Second: Veronica Downs

The approval to void Financial Forecasting and Investment Policy adopted June 15, 2022.

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 4Yes

Motion: Veronica Downs

Second: Carol Nova

To approve the Field Operations Report which includes the Effluent Flow, Rainfall and Monitoring Report for May 2023.

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 4Yes

- \*\*KCSD/Website Up-Date
- \*\*Good Neighbor Up-Date
- \*\*Autonomic Nervous System
- \*\*Response for Joe James/Sophia Lay
- \*\*Scammers
- \*\*SWRCB/Franklyn Saylor New Testing TTHM & HAA5
- \*\*Tsunami Drills/Siren Testing
- \*\*Sierra Service Project

Motion: Laurette Taylor

Second: Veronica Downs

To approve that all board members present have read and accept the Cash Flow Report for 20<sup>th</sup> June 2023

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, Carol Nova	Yes

MOTION CARRIES:

4Yes

Motion: Veronica Downs

Second: Laurette Taylor

Adjournment @ 7:20 pm

President, Margaret Caldwell

Yes

President Pro-Tem, Laurette Taylor

Yes

Secretary/Clerk, Veronica Downs

Yes

Director, Carol Nova

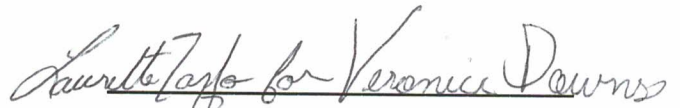
Yes

MOTION CARRIES:

4Yes



Margaret Caldwell  
President



Veronica Downs  
Secretary/Clerk

Next Regular Board Meeting 19<sup>th</sup> July 2023